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1 June 2023

## **Communities, Highways and Environment Scrutiny Committee**

A meeting of the Committee will be held at **10.30 am** on **Friday, 9 June 2023** at **County Hall, Chichester, PO19 1RQ**.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>.

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### **Agenda**

#### **Part I**

10.31 am     1.     **Election of Chairman**

The Committee's membership is set out below:

Cllr Albury  
Cllr Ali  
Cllr Baldwin  
Cllr Britton  
Cllr N Dennis  
Cllr Greenway  
Cllr Kenyon  
Cllr Kerry-Bedell  
Cllr Oakley  
Cllr Payne  
Cllr Quinn  
Cllr Sharp

The Committee is asked to elect a Chairman for 2023-24. If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

10.36 am     2.     **Election of Vice-Chairman**

The Committee is asked to elect a Vice-Chairman for 2023-24. If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.

- 10.41 am 3. **Business Planning Group** (Pages 7 - 8)
- Report by the Director of Law and Assurance.
- The Committee is asked to review the membership of the Business Planning Group in view of the Chairman and Vice-Chairman appointments. Since 23 January 2023 the membership has been Cllr Britton (Chairman), Cllr Oakley (Vice-Chairman) and Cllrs Kenyon, Milne and Sharp.
- 10.46 am 4. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.48 am 5. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
6. **Part II Matters**
- Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.
- 10.53 am 7. **Minutes of the last meeting of the Committee** (Pages 9 - 20)
- The Committee is asked to agree the minutes of the meeting held on 6 March 2023 (cream paper).
- 10.58 am 8. **Responses to Recommendations** (Pages 21 - 32)
- The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.

11.03 am 9. **Performance and Resources Report 2022-23 - Quarter 4**  
(Pages 33 - 82)

Report by Director of Finance and Support Services, setting out the finance and performance position as at the end of March 2023.

The Committee is asked to examine the County Council's corporate performance, finance, savings delivery and business performance for services within the remit of this Committee and to make any recommendations for action to the relevant cabinet member.

Members are reminded that only the performance data on Community Support in section 4 (Community Support, Fire and Rescue Portfolio) falls within the remit of this Committee.

**Adjournment for lunch**

The Committee will adjourn for 30 minutes for lunch.

1.03 pm 10. **Active Travel Strategy** (Pages 83 - 138)

Report by Assistant Director (Highways, Transport and Planning).

The Committee is asked to review and comment on the current draft Active Travel Strategy and consider plans for stakeholder and public engagement prior to the proposed formal adoption of the Strategy.

2.03 pm 11. **Library Service Customer Digital Offer Task and Finish Group**

The Business Planning Group has agreed to scrutinise proposed changes to the Library Service's Public Access Computers, as these are developed. The Committee is asked to note that the Group has agreed that a Task and Finish Group (TFG) be convened for this purpose. The membership is: Cllrs Britton, Greenway, Kerry-Bedell, Oakley, Oxlade and Sharp.

2.08 pm 12. **Work Programme Planning and Possible Items for Future Scrutiny** (Pages 139 - 156)

The Committee is asked to agree its current draft work programme (attached at Appendix A and B), taking into account the Forward Plan of key decisions within its remit (attached at Appendix C) and any suggestions from its members for possible scrutiny taking into account the attached scrutiny checklist (attached at Appendix D).

2.18 pm 13. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

2.20 pm 14. **Date of Next Meeting**

The next meeting of the Committee will be held on 20 September 2023 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Performance and Resources Review – Quarter 1 – April-June 2023
- Digital Inclusion and Safety Strategy
- Highways Asset Management Strategy
- Major Schemes – Lessons Learned
- New process for Traffic Regulation Orders and Community Highways Schemes

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by Friday 8 September.

## **Part II**

### 15. **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

2.22 pm 16. **Highways Contract Procurement** (Pages 157 - 166)

Report by Assistant Director (Highways, Transport and Planning) attached for members of the Committee only (yellow paper).

The contract terms for the various contracts covering the delivery of highways services are due to expire, and the County Council is developing a strategy for the reprocurement of these important services.

The Committee is invited to consider and scrutinise the proposed reprocurement strategy, and consider the points at which it should engage in the reprocurement process.

**To all members of the Communities, Highways and Environment Scrutiny Committee**

### **Webcasting**

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Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.